Certificate Course in MicroSoft Project

Overview

Microsoft Project is a project management software product, developed and sold by Microsoft. It is designed to assist a project manager in developing a schedule, assigning resources to tasks, tracking progress, managing the budget, and analyzing workloads.

Course Duration: 40 Hrs. (Theory- 20hrs + Practical- 20hrs)

Course Highlights

- Create project schedules.
- Create and manage project resources.
- Project timeline view.
- MS Project Reports - both builtin and custom.
- Different views which can be customized - task view, resource view etc.
- Ability to manage multiple projects with a master project plan.
- Share resources with a common resource pool.
- Create custom fields to capture specific details.
- Implement traffic light indicators with custom fields.
- Filters, groups and highlights to help with task management.

Who Can Enroll

- Ideal for all Project Management Professionals
- Engineering and Management Graduates
- Professionals aspiring to have an entry into Project Management
- Planners
- Professionals aspiring to clear PMP International Certification

Deliverables:

- Student version of Software
- Internationally acclaimed e-course ware
- International Certificate
- Recording of the class for future reference in case of an online class.
- Post Training Support by the Trainer .